



ST. MEL CONFIRMATION PROGRAM PACKET

In order for the teen's file to be complete, the following must be received and in their file:

- Baptismal Certificate of Candidate
- Emergency Card
- Total fees collected
- Holy Communion Certificate of Candidate
- Receipt of Guidelines
- Sponsor form

Registration costs for the Confirmation program: \$225 per year.

All fees are due by September 15, 2010 and **a late fee of \$75.00 is due after September 15, 2010**, if the Confirmation candidate is accepted into the program on a late basis.

All Year 1 fees are non refundable after February 1st and pro-rated prior to this date.

All Year 2 fees are non refundable after December 1st, \$115 is non-refundable due to retreat costs.

All Year 1 Candidates are required to register and pay their registration fees for Year 2 by May 31, 2011 and **a late fee of \$75.00 is due for any Year 2 Candidate who registers after May 31, 2011.**



SAINT MEL PARISH

(Please Circle) Male or Female

Youth Ministry
Confirmation Program Registration Form
2010-2011

Please Print Clearly

Office Use Only:
Bapt: _____
H.C: _____

Registration Level: _____ Yr. 1 _____ Yr. 2

Participant's Name _____
First Middle Last

Address _____ City _____ ZIP _____

Participants (Teen's) Cell Number _____ T-Shirt Size: _____

Text messaging (Please Circle): Yes or No Participant's Birth date _____ / _____ / _____

HM# _____ Teen's Email _____

Mother's Maiden Name _____
First Last

Father's Name _____
First Last

HM # _____ Cell _____ E-Mail _____

Father's Religion: _____ Mother's Religion: _____

Marital Status (circle one) Married Separated Divorced/Annulled Widowed

If separated, whom does the Child reside with? _____

Name of participant's high school _____ Grade level in Fall: _____

Please check here if student's Baptismal & Holy Communion records are on file []

Complete date Baptism was celebrated _____ / _____ / _____
(Copy of Baptism must be included with registration if not already on file)
Name of parish where baptized _____ Location of Parish where baptized _____

Has 1st Holy Communion & 1st Reconciliation been celebrated? Yes _____ No _____

Please check those areas in which you can help or volunteer:

- Working as helper in the program
Organizing youth functions
Offering driver services/Carpooling
Making Phone calls
Being available to help at special occasions
Taking work home
Doing office work
Writing Thank you/birthday cards

Other skills or talents you may have: _____

(Office Use only) Method of payment:
Registration Fee: \$225.00 Amount Paid _____ CASH _____ CHECK# _____
Date Recorded _____ Balance _____

PARENT'S AUTHORIZATION TO USE CHILD'S IMAGE, NAME, VOICE AND/OR WORK FOR NON-COMMERCIAL PURPOSES

This section to be completed by Archdiocese/School/Parish

Archdiocese/School/Parish: St. Mel Catholic Church

Class/Activity: Youth Ministry/Life Teen and Confirmation Program 2010-2011

The Archdiocese/School/Parish intends to use your child's image for the following non-commercial purposes:
Youth Ministry Program Photographs to be posted on the St. Mel Website, Bulletin, Flyer Distribution, or any other St. Mel's Communication Materials or on mpix.com for parents to purchase:

The following person(s)/entity not connected to the Archdiocese/School/Parish will be involved in the class/activity: None.

This section to be completed by Parent/Legal Guardian:

I, _____, am the parent or legal guardian of _____ (child's name), a minor (age: _____). I hereby authorize the Archdiocese/School/Parish to use the following personal information about my child:

Please initial the applicable boxes

Image/visual likeness: yes no Voice: yes no
Name: yes no Work: yes no

I understand and agree that my child's image, name, voice and/or work (the "Personal Information") will be used for the particular reasons identified above. I further understand and agree that the Archdiocese/School/Parish may use the Personal Information for other non-commercial purposes, including, but not limited to, publicity, exhibits, electronic media broadcasts or research. I understand and agree that the Personal Information, photographs or electronic recordings of my child may be copied, edited and distributed by the Archdiocese/School/Parish in publications, catalogues, brochures, books, magazines, exhibits, films, videotapes, CDs, DVDs, email messages, websites, or any other form now known or later developed (the "Materials").

The Archdiocese/School/Parish may use the Personal Information at its sole discretion, with or without my child's name or with a fictitious name, and with accurate or fictitious biographical material. The Archdiocese/School/Parish will not use the Personal Information for improper purposes or in a manner inconsistent with the teachings of the Roman Catholic Church.

I waive any right to inspect or approve any Materials that may be created using the Personal Information now and in the future. While the Archdiocese/School/Parish will take care to maintain the particular intents and purposes of the photographs or electronic recordings, editing may be necessary to obtain the best results. I release and discharge the Archdiocese/School/Parish and its employees and agents from any liability that may arise out of the making or editing of the photographs or electronic recordings, including but not limited to, distortion, blurring, alteration, optical or auditory illusion or use in composite form.

In exchange for the Archdiocese/School/Parish's giving my child an opportunity to participate in the class/activity, I hereby agree that neither I, nor my child, will receive monetary compensation, royalties or credit for use of the photographs or electronic recordings by the Archdiocese/School/Parish. I understand and agree that the Archdiocese/School/Parish shall be the owner of all right, title and interest, including copyright, in the photographs, electronic recordings and Materials. If the Archdiocese/School/Parish intends to use the Materials for a commercial purpose, I will be provided at that time with information about the terms of the commercial use.

I hereby waive, release and forever discharge any and all claims, demands, or causes of action against the Archdiocese/School/Parish and its employees, agents, contractors and any other person, organization, or entity assisting them with the photography, electronic recording or Materials, for damages or injuries in any way related to, or arising from the photography, electronic recording or Materials, or the use of the Personal Information, and I expressly assume the risk of any resulting injury or damage.

I further understand and agree that this Authorization remains in effect until it is withdrawn in writing. I understand that if I change my mind about this Authorization, that I will submit another, new authorization form to the Archdiocese/School/Parish. However, my new authorization will not have the effect of revoking this Authorization, and the Archdiocese/School/Parish will have no duty or obligation to make any changes or alterations to any Materials that may have been prepared based on this Authorization.

I represent that I have read this Authorization, understand the contents and am able to grant the rights and waivers it contains. I understand that the terms of this Authorization are contractual and not mere recitals. I am signing this document freely and voluntarily.

Signature: _____ Date: _____

Print Name: _____ Relationship to Child: _____

Address: _____ Telephone: _____

Please attach to registration form

Receipt of St. Mel Confirmation Program Rules and Regulations

I hereby acknowledge receiving St. Mel Confirmation Guidelines and Program Rules and Regulations. I agree to adhere to the rules and guidelines of St. Mel Confirmation Program. If any questions or concerns arise, I will bring them to the Confirmation Liaison, Ella Sciarra. I promise to be open to the process of Confirmation and to avoid inappropriate behavior. I understand if I fail to comply with the Guidelines or Rules and Regulations, that I am subject to dismissal from the program, or I may be required to repeat the year that I am attempting to complete.

Student's name (Print)

Student's Signature

Date: _____

Parent's Name (Print)

Parent's Signature

St. Mel Parish Emergency Information Card for minors:

PLEASE COMPLETE THE EMERGENCY FORM BELOW:

I, _____, authorize the following adult(s) to pick up my child in the event of an earthquake or other emergency.

Name(s)	Phone number
1. _____	_____
2. _____	_____
3. _____	_____

Parent Signature _____ Date _____

EMERGENCY CONTACT: (A person other than the registering parent)

NAME: _____ RELATIONSHIP _____

PHONE: _____

MEDICAL INFORMATION: Special medical problems, physical impairments, food allergies, etc.; Is there any other information that you think would be of value to us? All information will be treated with confidentiality. (**MEDICATION, ALLERGIES, ANXIETY, AD/HD etc.**)

Is your child on any regular or daily medication(s)? If so, which? _____

CONSENT FOR TREATMENT:

I hereby give my permission to have my child treated with minor first aid and/or paramedic as the need arises:

PARENT/GUARDIAN _____

DATE _____

**St. Mel Youth Ministry & Confirmation Guidelines,
Program Rules and Regulations
(Please keep this page)**

1. More than two (2) unexcused absences will result in termination from the program. A third absence must be approved by the Confirmation Liaison/Confirmation Team and the Confirmation candidate will need to make up this third absence under the direction of the Confirmation Liaison/Confirmation Team.
2. Confirmation candidates are expected to arrive for class on a timely basis unless otherwise previously excused by the Confirmation Liaison/Confirmation Team. An unexcused late arrival to class may be treated as an unexcused absence.
3. Classes begin at 3:00 p.m. sharp and end at approximately 6:15p.m. Any Confirmation candidate who needs to leave early must have a signed note from the parent and the parent must come to sign them out from their small group leader. The Parent must include the time in which they signed their student out. The candidates are invited to dinner after the mass, which will conclude at about 7:00p.m.
4. Confirmation candidates will be assigned to a small group with assigned adult and teen leaders. The Confirmation candidates will remain in these groups for the entire year, so as to build trust and facilitate faith sharing. Attendance is taken in the group, so a Confirmation candidate will be marked absent if not in their group. Permission from the Confirmation Liaison/Confirmation Team is needed to change groups.
5. No drugs, alcohol or smoking.
6. Cell phones must be kept on silent during Confirmation class and liturgy. Any cell phone that is seen by an adult or teen leader during class or liturgy is subject to being confiscated and returned at the end of liturgy. No beepers/pagers, headphones, or other electronic device may be brought to class or liturgy and are subject to confiscation and only returned to the parent of the Confirmation candidate.
7. No personal food or drink may be brought to class or liturgy by the Confirmation candidate, including but not limited to gum and candy. The sole exception is that the Confirmation candidate may bring water bottles containing water to class sessions.
8. The Confirmation candidates shall respect all persons and shall respect the property of others.
9. Parents and sponsors are encouraged to participate in any class sessions; however, any other unregistered persons will not be allowed to attend any class session without prior approval of the Confirmation Liaison/Confirmation Team.
10. Every student must attend a Confirmation Retreat. 1st year Confirmation candidates will attend a 1 day retreat and 2nd year Confirmation candidates will be required to attend a Friday-Sunday weekend retreat at Camp Gilmore in Calabasas. 1st year Confirmation candidates must attend their retreat or an alternative approved by the Confirmation Liaison/Confirmation Team in order to be accepted into the second year program. The second year retreat or an alternative approved by the Confirmation Liaison/Confirmation Team must be completed before the sacrament of Confirmation can be administered.
11. Students are required to attend the Sunday 5p.m. Teen Mass. Students will be asked to participate in the this liturgy by Lectoring, Singing, Ushering, and Greeting, so as to grow in the ministry life of the Church.
12. Candidates of the Confirmation Program are required to participate in two Urban Plunges. All candidates are required to participate in the first Urban Plunge, the Clinica Romero Walk on October 9. Each candidate can then choose either an Urban Plunge on November 19-20 or on January 28-29.
13. Year 1 candidates are required to prepare and submit a sponsor report, and choose their sponsor, by December 5, 2010.
14. Year 2 candidates prepare and submit a saint report. These reports are due December 5, 2010.

Sponsor Information:

Candidates should consider the following factors when choosing their Sponsor for Confirmation. Your parents and Peer Leaders are good sources for feedback on this important decision. As you discuss, consider the importance of the role of the sponsor.

The Role of Sponsors

A sponsor can make an enormous difference in the preparation of a candidate for the Sacrament of Confirmation. It is important, therefore, that you choose sponsors who are well suited to the role and who will be integral to the preparation process.

The Church's tradition of involving a sponsor in the preparation of candidates for the Sacraments of Christian Initiation is one of our most ancient approaches to faith formation. In the early centuries, when the catechumen was the entry point for anyone seeking to become a Christian, the sponsor played an extremely vital role.

The sponsor was a living witness and mentor who represented the Christian community (its values, beliefs, behaviors, and so on) to the catechumen. The sponsor would, in turn, witness to the community on behalf of the catechumen's readiness for the initiatory sacraments.

The role of a sponsor was not over with the celebration of the sacraments, however. It was seen as a lifetime commitment, a relationship that would last throughout the individual's journey of faith.

In the early Church the three Sacraments of Christian Initiation were always celebrated at one time; therefore, there was never a different sponsor at Baptism and Confirmation. In subsequent centuries, however, with the separation of Confirmation from Baptism, it became more common to have different persons act as sponsor for those two sacraments. Both the Code of Canon Law (Canon 893.2) and the introduction to the Rite of Confirmation (5) suggest that in view of contemporary pastoral circumstances, it is desirable to have one's baptismal sponsor act as sponsor at Confirmation. While this remains the ideal, it seems much more important that the sponsor chosen be available and involved with the candidate in a significant way, and be able to offer an authentic example of lived Christian faith.

As a bare minimum, the Code of Canon Law specifies that the requirements for acting as a sponsor at Confirmation (Canon 893) are the same as those for godparents at Baptism (Canon 874). Briefly, that canon directs that the person must have completed their sixteenth year, be fully initiated, live a life of faith, not be the parent, and not be bound by any other canonical restrictions.

One of the challenges that might exist occurs when sponsors live at a distance and cannot interact in person with their candidate. However, in this day of instantaneous Internet and cell phone communication, only a little extra effort is required to maintain regular contact between sponsor and candidate. It is important that interaction occurs on a consistent basis and that sponsors are informed about meetings or information they may have missed because of their distance. If the Sponsor cannot be present at any required functions, the candidate must find a stand-in or proxy for your Sponsor.

Our Confirmation preparation program agrees strongly with the important observation made in the General Directory for Catechesis that growth in faith results from one's involvement in an entire network of relationships within the believing community. (See GDC 141, 158, 254, 257.) Given this perspective, it is clear why the role of sponsor in the formation process is so important.

Name of Sponsor: _____

Date of Birth (Sponsor): _____

Name of Parish Sponsor was confirmed: _____

